# LWHS Executive Booster Club

# Meeting Minutes

April 13, 2020

1. Call to order

Janis Rabuchin called to order the regular meeting of the LWHS Booster Club Executive Board at 6:35 pm on April 13, 2020 via Microsoft Teams. Janis Rabuchin, president; Christin Walenczak, vice president; and Britt Coma, co-treasurer; Erin Hoffman, Rick O’Leary, athletic director; Susie Arnold, co-secretary; Mary Pope, co-secretary; were in attendance.

Mary and Erin need to be voted in at General Meetings.

Janis made a motion to approve the minutes from February’s meeting. Kristin seconded motion. Minutes approved.

1. Treasurer’s report

Britt said we had $5,520 in funds being distributed to various boosters. Girls’ basketball got the biggest amount. Balance in bank account is about $6,000. We have approximately $1,600 more that has to be distributed out.

Thank you notes should be written by individual clubs for each donation. If it’s over a certain dollar amount ($1,000), the treasurer in the past has written a thank you. Janis suggested that we create a format and letterhead for all the groups to use, and then copy us so we have a record of it.

1. Athletic Director’s report

Rick and Janis have talked about having some challenges for students with prizes. The prize will be a gift card to a local business. We would help local businesses. Were thinking it would be in conjunction with ASB. The kids could DM via instagram their submission (could be boosters account). Adminstrator would repost. The executive board could vote on winner or we could just draw a winner. We could announce the challenge on a Friday, give the kids until Tuesday to come up with a video, and then pick a winner. Then make a video of all the people who respond. Example: “What are you doing to take care of yourself?” or “What do you miss about being at school?” Or something silly. ASB is planning a spirit week for next week. Send in your silly photos. Do we just need to take a vote to spend the funds? Just for the next two months. Goal could be to start on May 27th. We could do it for four weeks and see how it goes.

Janis made a motion to approve $100 for 4 gift cards for giveaways. Rick seconded the motion.

Rick has asked the coaches which restaurants have sponsored ads in their program. Tres Hermanos, Acropolis, Nasai Teriyaki, Café Veloche (?) in Totem Lake, Georges.

Mary’s spreadsheet: Mary has created a spreadsheet to try to track from a best [practices standpoint, the best fundraisers, etc. So the smaller clubs could get help from the bigger clubs and won’t have to recreate the wheel.

Christin will give an overview of what she’s been working on for state sendoffs at the general meeting.

Rick said that the school administration wants to have a graduation of some sort for the seniors. They are still working on it.

1. Old Business

Our next executive meeting will be at 6:30 pm, May 11, 2020. The meeting was adjourned at 7:30 pm.